**TUNG WAH COLLEGE**

**Student Affairs Office**

**Work-Integrated Learning Programme**

**Application for Transcript for Work-Integrated Learning Programme**

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| Student name: |  |
| Student ID: |   |
| Programme of study: |  |
| Major of study: |  |
| Academic year in which you were admitted to the above programme: |  |
| Contact number: |  |
| No. of copies required: |  |
| Total amount: | HK$ |

Notes:

* Only students who have completed all the programme requirements may apply for a WILP transcript which details their participation in the programme.
* HK$60 will be charged per copy of WILP transcript. Please settle the payment by cash or cheque via the Finance Office.
* Normal processing time will be five working days upon receipt of application form and payment.
* You will be notified when your WILP transcript(s) is/are ready for collection at Career Coaching Centre.