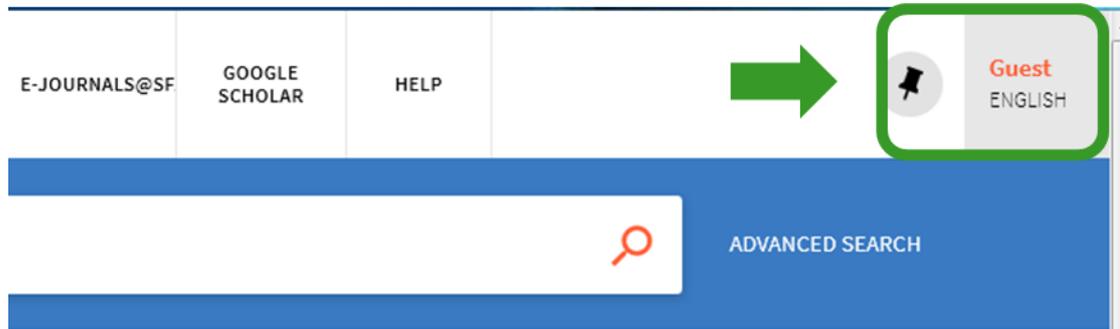


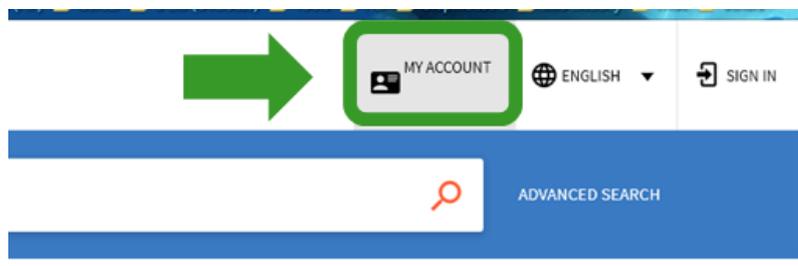
# Online Renewal in 4 Steps

## Step 1

Go to [[TWC Search](#)] ([bit.ly/TWCsearch2](http://bit.ly/TWCsearch2)) and place your cursor to top right.



Click on [**My Account**]



## Step 2

**Input** your TWC Email Account Details and click [**Login**]

## Step 3

Click on [**My Account**] again



## Step 4

Click on [**Loans**]

Option 1 - Click [**Renew All**] for all items; OR

Option 2 - Click [**Renew**] to renew one by one.

OVERVIEW **LOANS** REQUESTS FINES BLOCKS & MESSAGES PERSONAL DETAILS

Loans Active loans ▾  
2 loans

Sort by ▾

1

2

1 How to have creative ideas :  
De Bono, Edward, 1933-  
Due: 11/08/17, 23:59.  
Circulation Collection BF408 .D3 2007

2 圖解超強圖像記憶法 =  
J博士  
Due: 11/08/17, 23:59.  
Circulation Collection BF385 .J3 2010

## Result

The next page will show renewal result with updated due-date.

Loans Active loans ▾  
2 loans

Sort by ▾ RENEW ALL

1 How to have creative ideas :  
De Bono, Edward, 1933-  
Due: 28/08/17, 23:59.  
Circulation Collection BF408 .D3 2007  
Renew successful

2 圖解超強圖像記憶法 =  
J博士  
Due: 28/08/17, 23:59.  
Circulation Collection BF385 .J3 2010  
Renew successful

✿ Remember to **SIGN OUT** after use.

## Note

✿ Loan Item **CANNOT be** renewed if:

- Maximum renewal limit has been reached; OR
- Item has been reserved by other user; OR
- Borrowing rights suspended due to outstanding loan or fine.

✿ Feel free to contact Library staff if you have any enquiry.

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Location: Service Counter, Library, 5/F, King's Park Campus