

**TUNG WAH COLLEGE**  
**Student Affairs Office**  
**Special Educational Needs Declaration Form**

Form/SAO/202009

Date Received: \_\_\_\_\_

*The College is committed to assist students with special educational needs/disabilities in solving problems that may affect their study and campus life. All personal information provided will be kept confidential for need to know basis.*

*Please submit this form to Student Affairs Office, 19/F, Tung Wah College Ma Kam Chan Memorial Building, 31 Wylie Road, Kowloon, Hong Kong or email to [sao@twc.edu.hk](mailto:sao@twc.edu.hk)*

**Section A: Student Particulars** (\* Delete as appropriate)

Name (Mr/Miss/Ms\*): \_\_\_\_\_ ( \_\_\_\_\_ ) Student No.: \_\_\_\_\_  
English Name in BLOCK letters (Chinese Name)

Programme of Study: \_\_\_\_\_ (Major: \_\_\_\_\_) Contact Phone No.: \_\_\_\_\_

**Section B: Types of Special Educational Needs / Disabilities** (Please "✓" as appropriate)

- Physical Disability  
 Visual Impairment  
 Hearing Impairment  
 Speech Impairment  
 Chronic Illness  
 Mental Illness  
 Autistic Spectrum Disorder / Asperger Syndrome  
 Attention Deficit/ Hyperactivity Disorder (ADD/ADHD)  
 Specific Learning Difficulties / Dyslexia  
 Others, please specify: \_\_\_\_\_

**Section C: Details of Condition / Assistance Request**

*Please describe the degree of your special needs/disabilities and any assistance that may be useful to your study and campus life.*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Section D: Details of Evidence Provided** (Please "✓" as appropriate)

- Psychologist's report  
 Registered teacher's report  
 Letter from medical practitioner  
 Statement of special educational needs  
 Others, please specify: \_\_\_\_\_

**Section E: Additional Information**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Section F: Declaration** (\* Delete as appropriate)

I agree / do not agree \* to supply the information given in this form and related documents regarding my special educational needs/disabilities to relevant departments in the Tung Wah College for the planning and provision of equipment and learning support for students with special needs.

Signature of Student: \_\_\_\_\_

Date: \_\_\_\_\_