

Tung Wah College Library

Interlibrary Article Request Service

This service offers teaching, learning and research support to the TWC community by acquiring academic articles that are out of TWC Library collection.

NOTE: Before submitting your request, please check [TWC Search](#), [SFX Journal List](#) or [Google Scholar](#) to ensure that the requested article(s) is/are not held at TWC Library.

Part I Requester Information

Name:	Staff ID:	Date:
Tel No.:	Email:	

Part II Copyright Statement

Please read the following **Copyright Statement** carefully as the request will not be processed without the **acknowledgement and declaration of observation** from the requester.

Yes, I declare that points 1 to 3 are true and agree to comply with points 4 to 6 and the [Copyright Ordinance \(Cap. 528\)](#) of Hong Kong.

1. The photocopy or reproduction of the requested item will be used for purposes of private study or scholarly research only.
2. I have not previously been supplied with a copy of the same article or with copies of more than one article contained in the same issue of the periodical by any librarian.
3. To the best of my knowledge, no other person with whom I work or study has made or intends to make, at or about the same time as this request, a request for substantially the same material for substantially the same purpose.
4. I understand that if I make a false declaration and I am supplied with a copy which would have been an infringing copy if made by me:
 - a) I am liable for infringement of copyright as if I had made the copy myself;
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5. I undertake to accept the full responsibility of this photocopying and indemnify this Library and the College any liability incurred in relation to this photocopying, should a dispute concerning copyright infringement arise.
6. The Library reserves the right not to accept a copying order if, in its judgement, fulfilment of the order would involve violation of copyright law.

Part III Requested Article(s)

Please provide the information of the requested article(s) in APA 6th Edition reference list format.

Sample: Wilson, R. E., Gosling, S. D., & Graham, L. T. (2012). A review of Facebook research in the social sciences. <i>Perspectives on psychological science</i> , 7(3), 203-220.
Article #1:
Article #2:
Article #3:
Article #4:
Article #5:

Please send the completed form to lbill@twc.edu.hk.

The availability and expected time of delivery is subject to the holding library's inter-lending policies.

For immediate assistance, please contact Library at **3190 6650** during opening hours.